



T650p Quick Start Guide



Getting started

1 Set up base

Your new Verifone T650p terminal comes with either a charging only base for mobile / Wi-Fi terminals OR a full feature base with Ethernet connectivity. Get tips for charging your T650P on page 7.



2 Terminal will power up

Your terminal will start up and load the payment screen.

3 Get connected

If your terminal connects to the internet via mobile data with a SIM card, you can start processing transactions. If not, you will need to connect via Wi-Fi or your internet router.

TIP



You can also power your terminal off and on using the power button on the side of the terminal.

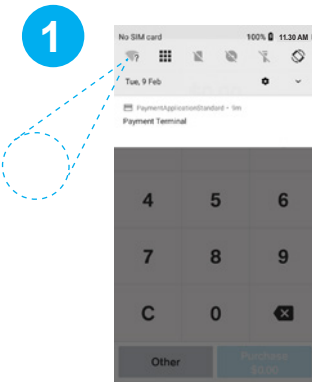
! SET UP YOUR PASSCODES

For your security, the refund functionality on your T650p is protected by passcodes. To set up your passcodes, call our Technical Helpdesk on 0800 EFTPOS (0800 338 767, option 2).

NOTE: You must be the listed authority on your Eftpos NZ account to set up passcodes.

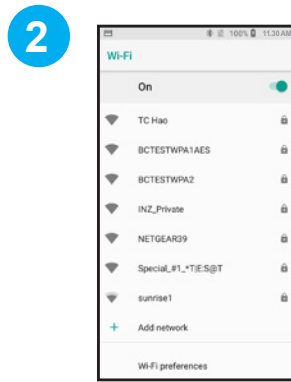
Connect to the internet

Via Wi-Fi



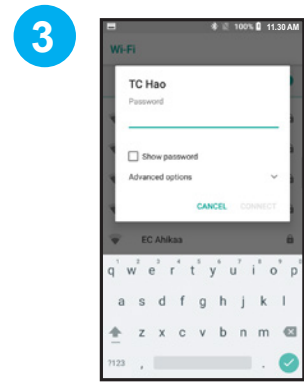
Connect to Wi-Fi

Swipe down from the notification bar at the top of the screen and tap and hold the Wi-Fi icon.




Find your network

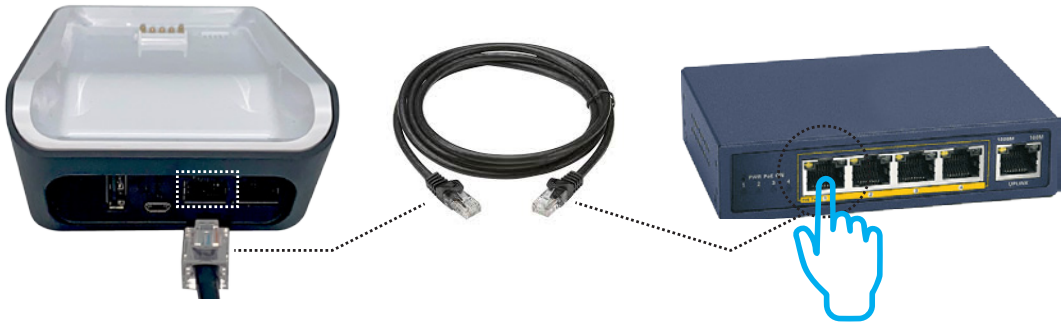
Select your network from the available networks list.




Enter your password

Enter your Wi-Fi password and tap 'CONNECT'. Press the HOME BUTTON  to navigate back to the Payment screen.

Via your internet router



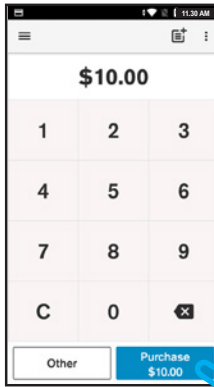
Plug one end of the Ethernet cable provided into the port labelled with the  icon on your T650p Full Feature base. Plug the other end of the Ethernet cable into a free LAN port on your router.

TIP


If your terminal is set up for Ethernet connection, it will automatically connect to the base via Bluetooth. Once your base is connected to your router, the terminal doesn't have to be on the base to take payment.

Process a transaction

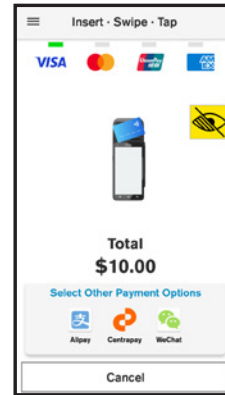
1



Enter the purchase amount and tap **Purchase**.

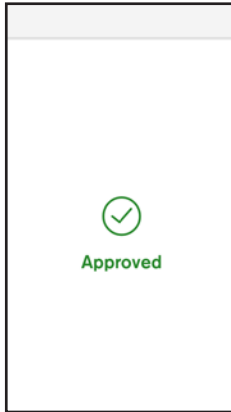
TIP: You can tap on the  icon to add a reference to the transaction

2



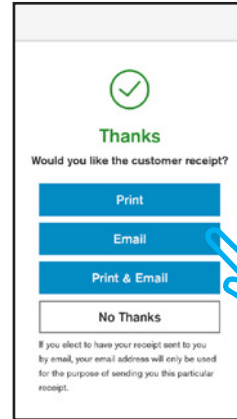
Your customer taps, inserts, or swipes their card or mobile wallet and enters their PIN if prompted

3



Terminal will display **Approved** or **Declined**

4



Customer selects how they would like to receive their receipt. Learn more:

eftpos.co.nz/android-receipts

VALUE ADDS

Discover solutions that will enhance your customer experience, reduce costs, and help you run your business.



eftpos.co.nz/value

Get to know your T650p



Wake the T650p






















To save power, your T650p goes into sleep mode when you are not using it.



To wake the T650p
Press Power button

Icons on the T650p

The Notification bar at the top of the screen displays status icons on the right side and notification alerts on the left. Swipe down from the Notification bar to see notification cards and the Quick Settings panel.

STATUS ICONS	NOTIFICATION ICONS	NAVIGATION KEYS
 Bluetooth	 Terminal offline / warning	 Navigator
 Bluetooth connected to base	 Important information	 Recent items
 Aeroplane mode	 Download / update in-progress	 Payment screen
 4G Cellular signal	QUICK SETTINGS ICONS	 Back
 Wi-Fi	 App launcher	 Menu
 SIM card	 Torch	 More options
 Battery level	 Auto rotate	 Expand
 Battery charging	 Edit	 Collapse
	 Settings	 Add reference

Changing the paper roll

1



Open paper roll cover as shown above. There are small slots to aid opening if required

2



Remove used paper roll. Insert new roll so the paper feeds from the top, leaving a length of paper sticking out of the terminal

3



Close the printer door, pressing down gently until it clicks shut




Order more paper rolls online at

eftpos.co.nz/t650p-paper




Charging the T650p

Using a Base

- Make sure the power supply is connected to the T650p base and plugged in (*see page 1*)
- Place the T650p on the base
- Look for this icon  to make sure your T650p is charging

Using the USB Adapter

- Insert USB cable into USB adapter
- Insert USB adapter into wall socket
- Insert USB-C end into the USB-C charging port on the left side of the terminal
- Look for this icon  to make sure your T650p is charging

CHARGING TIPS

For charging tips & troubleshooting, visit our Customer Help Centre at support.eftpos.co.nz/charging



NEED HELP?

For convenient self-service support, visit our Customer Help Centre at support.eftpos.co.nz





If you have any questions we are here to help.
Call us on **0800 EFTPOS**, or visit **support.eftpos.co.nz**



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